



St. Stephen City Council Agenda – August 6, 2014

Call To Order: 7:00 p.m.

Pledge of Allegiance

Approval of Minutes from July Meeting

Reading of Claims

Reading of Receipts

Treasurer's Report

Petitions, Requests and Communications

St. Stephen Fire & Rescue

Emergency Management Report

Reports of Committees & Board

Road & Bridge

Park Board

Planning Commission

Sheriff's Report

Health Committee

Unfinished Business

Reminder: Budget Meeting, August 20th @ 6:30 p.m.

New Business

Meeting Adjourned

This agenda has been prepared to provide information regarding an upcoming meeting of the St. Stephen City Council. This document does not claim to be complete and is subject to change at any time.

2 6th Avenue SE
St. Stephen, MN
56375
320-251-0964

City Officials

Cindy VanderWeyst
Mayor

Jeff Blenkush
Council Member

Rusty Paggen
Council Member

Danita Traut
Council Member

Tom Vouk
Council Member

Dolores Supan
Treasurer

Cris Drais
City Clerk
[crisdrais@
midconetwork.com](mailto:crisdrais@midconetwork.com)

Website:
cityofststephen.com

MINUTES
ST. STEPHEN CITY COUNCIL
August 6, 2014 – 7:00 P.M.

CALL TO ORDER: 7:00 P.M. PLEDGE OF ALLEGIANCE: All together.

MEMBERS PRESENT: Cindy VanderWeyst – Mayor, Jeff Blenkush, Rusty Paggen, Danita Traut and Thomas J. Vouk – Council, Dolores Supan-Treasurer, and Cris Drais-City Clerk

ABSENT: None.

MINUTES OF JULY MEETING: The meeting minutes from July were reviewed. Jeff Blenkush made a motion to approve the minutes. Rusty Paggen seconded the motion. Cindy VanderWeyst abstained. Motion carried.

READING OF THE BILLS: The Clerk presented the Claims. To date the Claims total: \$41,414.67. Jeff Blenkush made a motion to approve the Claims. Rusty Paggen seconded the motion. Motion carried.

READING OF RECEIPTS: Receipts for the month total: \$141,210.06. Discussion took place regarding the liquor license deposit. Payments were received in mid-June and deposited at the end of July.

<u>TREASURER'S REPORT:</u>	Beginning Balance	\$790,491.38
	Add: July Deposits	\$141,210.06
	Less: July Checks	\$46,382.99
	New Checkbook Balance	\$885,318.45

Jeff Blenkush made a motion to approve the Treasurer's Report. Danita Traut seconded the motion. Motion carried.

PETITIONS, REQUESTS AND COMMUNICATIONS: None at this time.

ST. STEPHEN FIRE & RESCUE: There have been 55 calls in 2014. Keith Patrick was recognized for 10 years on the department. The August training will be the classroom portion of the Driving Course training.

The Relief Association will host a breakfast on October 5th. Open House will be on October 11th. That evening there will be a badge ceremony. No retirements have been announced to date. A gun raffle will take place on October 17th with a meat raffle. Tickets will be \$20 each.

The Relief Association schedules have been sent in to the State of MN. The Relief Association will be discussing an increase in the pension as the Association is over 100% funded. Most likely the State would recommend an increase. The pension amount change would be discussed at the beginning of the year.

The Relief Association bought a 4x8 sign to display events. Based on the rental costs, it was a good investment.

Emergency Management: The July meeting was held in St. Stephen. Erin will be moving to Arizona. A new director will be needed.

REPORTS OF BOARDS AND COMMITTEES:

1. **Road and Bridge:** Discussion took place regarding filling the crack in the City Hall parking lot as a preventative measure. Tom Huls can do it for \$270. Jeff Blenkush made a motion to have Tom Huls fill the crack in the parking lot for \$270.00. Rusty Paggen seconded the motion. Motion carried.

6th Ave SE: Jerome Supan asked about spraying near the wetlands. Chuck Ertl should maintain the area with mowing. Spraying could involve the DNR.

2 ½ Street: The repair work turned out well. Extra work was due to unknown contents underneath the road.

2. **Park Board:** The Park Board will prepare a budget for the City Budget meeting at their August meeting. The Girl Scout painting project is being finished up. It was discovered that a swing in the Parkway Park was broken and has been replaced. Discussion took place regarding kids being out late and hanging out in Parkway Park. Posting Park Closed signs was discussed.
3. **Planning Commission:** Dan Schultz reported that community septic systems are being reviewed. The requirements of when one is needed are being reviewed. Is one necessary for a development? Should the regulation be rewritten? There will be no August meeting due to the State Primary.

SHERIFF'S REPORT: Park concerns will be passed on to Lieutenant Lentz. Recent possible theft in the area was discussed. Discussion took place regarding crossing county roads on a 4 wheeler. Discussion took place regarding reinstating the curfew siren. Discussion took place regarding making sure the deputies that come to town know about cracking down on kids on 4 wheelers and golf carts. Should spot lights be used to check on kids out after curfew?

HEALTH COMMITTEE: Nothing at this time.

UNFINISHED BUSINESS: The City Clerk shared the LGA amount for 2015 and comparison to 2014. Discussion took place regarding the Centennial.

NEW BUSINESS: St. Wendel Sportsman Club requested a one day gambling license for Saturday, September 27th. They will hold a meat raffle and have cash drawings. Tom Vouk made a motion to approve a one day gambling license for the St. Wendel Sportsman Club for Saturday, September 27th. Jeff Blenkush seconded the motion. Rusty Paggen abstained. Motion carried.

ADJOURNMENT: There being no further business, Jeff Blenkush made a motion to adjourn. Danita Traut seconded the motion. Motion carried.

TIME: 7:59 p.m.

Respectfully submitted,

Cris M. Davis
City Clerk

Cindy Vandulweg
Mayor