



St. Stephen City Council Agenda – June 4, 2014

Call To Order: 7:00 p.m.

Pledge of Allegiance

Approval of May Meeting Minutes

Reading of Claims

Reading of Receipts

Treasurer's Report

2 6th Avenue SE
St. Stephen, MN
56375
320-251-0964

City Officials

Cindy VanderWeyst
Mayor

Jeff Blenkush
Council Member

Rusty Paggen
Council Member

Danita Traut
Council Member

Tom Vouk
Council Member

Dolores Supan
Treasurer

Cris Drais
City Clerk
[crisdrais@
midconetwork.com](mailto:crisdrais@midconetwork.com)

Website:
cityofststephen.com

Petitions, Requests and Communications

Lions Club ~ Raffle Permit

Verdell Rudolph ~ Centennial Photo Album & Event

Church of St. Stephen ~ Parish Festival Raffle Drawing 9/1/14

St. Stephen Fire & Rescue

Reports of Committees & Board:

Road & Bridge

Park Board

Planning Commission

Sheriff's Report

Health Committee

Unfinished Business

New Business

Liquor License Approval: Church of St. Stephen (1 Day Permit),
Howie's Corner Bar, The Rusty Nail & Trobec's Bar (7/1/14-6/30/15)

Meeting Adjourned

This agenda has been prepared to provide information regarding an upcoming meeting of the St. Stephen City Council. This document does not claim to be complete and is subject to change at any time.

MINUTES

ST. STEPHEN CITY COUNCIL

June 4, 2014 – 7:00 P.M.

CALL TO ORDER: 7:00 P.M. PLEDGE OF ALLEGIANCE: All together.

MEMBERS PRESENT: Cindy VanderWeyst-Mayor, Jeff Blenkush, Rusty Paggen, Danita Traut and Thomas J. Vouk – Council, Dolores Supan-Treasurer, and Cris Drais-City Clerk

ABSENT: None.

MINUTES OF MAY MEETING: The meeting minutes from May were reviewed. Jeff Blenkush made a motion to approve the minutes with the listed changes. Danita Traut seconded the motion. Rusty Paggen abstained. Motion carried.

READING OF THE BILLS: The Clerk presented the Claims. To date the Claims total: \$20,382.08. Time spent at the Kroll residence during the cleanup was discussed. Any stipend paid by the City would be reimbursed to the City when all fees are assessed to Krolls. Tom Vouk made a motion to pay \$15/hr to the Health Committee Clean Up members. Rusty Paggen seconded the motion. Cindy VanderWeyst & Jeff Blenkush abstained. Motion passed.

Tom Vouk made a motion to approve the Claims. Jeff Blenkush seconded the motion. Motion carried.

READING OF RECEIPTS: Receipts for the month total: \$8,185.61.

TREASURER'S REPORT:

Beginning Balance	\$744,860.37
Add: May Deposits	\$8,185.61
Less: May Checks	\$18,330.41
New Checkbook Balance	\$734,715.57

Jeff Blenkush made a motion to approve the Treasurer's Report. Danita Traut seconded the motion. Motion carried.

PETITIONS, REQUESTS AND COMMUNICATIONS:

Church of St. Stephen: The Church of St. Stephen would like to request a one day gambling permit for the Parish Festival on Monday, September 1, 2014. Jeff Blenkush made a motion to approve a one day gambling permit for the Church of St. Stephen for September 1, 2014. Rusty Paggen seconded the motion. Motion carried.

Lions Club (after St. Stephen Fire & Rescue): The St. Stephen Lions Club would like to hold a Fall Gun Raffle on October 14, 2014 at Trobec's Bar. It was confirmed that the winner has to be approved to actually win the gun. Jeff Blenkush made a motion to approve a Fall Gun Raffle for the St. Stephen Lions Club on October 14, 2014. Danita Traut seconded the motion. Motion carried.

Verdell Rudolph (after Park Board): The Memory Book is ready for proofing. It will include 32 pages of color photos. The estimated total pages are 144. A down payment of 50% is required. Discussion took place on ordering 500 or 750. Tom Vouk made a motion to approve a down payment of \$3956 for 750 Memory Books. The books will be sold for \$20 each. Danita Traut seconded the motion. Motion carried.

ST. STEPHEN FIRE & RESCUE: There were 5 calls in May. The June training will be taught by the Technical College. It will be a fire attack training with a propane tank. May anniversaries: Al Vouk ~ 42 years. Ralph Barhorst ~ 41 years. June anniversaries: Joe Gordon & Laugen Hoeschen ~ 5 years. Joe Gordon accepted a job with the MN DOT. The department is in need of a daytime firefighter. At minimum, someone is needed for medical calls. Send perspective candidates to the FD. There is no sign for 9th Ave NW. During a recent call, the ambulance drove past the road. This will be taken care of.

REPORTS OF BOARDS AND COMMITTEES:

1. **Road and Bridge**: The gate to the plow truck garage has been replaced. Class 5 was put down on 9th St NW. The grates in the Smoley Addition have been repaired. Black top is breaking up on 2nd St NE.
2. **Park Board**: The Girl Scout Troop is ready to begin their work.
3. **Planning Commission**: Perry Nistler reported that the Planning Commission reviewed Lyle Schefers request for this new milking barn. The Planning Commission didn't favor his request. Lyle will be going to the County for a variance. Ordinance 45 will be reviewed at the June meeting.

SHERIFF'S REPORT: The Chicken Fry took place on June 3, 2014. Discussion took place regarding the safe and sober grant being utilized during the event. Not a lot is going on in the County on a Tuesday.

HEALTH COMMITTEE: It was reported that the Clean Up at the Kroll residence was done. Discussion took place regarding a house behind The Rusty Nail. It was reported that the residents have been cleaning up the property. It will be monitored.

UNFINISHED BUSINESS: Nothing at this time.

NEW BUSINESS: Howie's Corner Bar is requesting permission to have 3 tables & 12 chairs in front of their establishment. Due to the sidewalk being along the County road, the Council recommended the Bar contact the County regarding this request.

Liquor Licenses: The Church of St. Stephen is requesting a one day liquor license to sell beer at the Parish Festival on September 1, 2014. Jeff Blenkush made a motion to approve a one day liquor license for The Church of St. Stephen for September 1, 2014. Danita Traut seconded the motion. Motion carried.

Liquor License applications were submitted for renewal for: Howie's Corner Bar, The Rusty Nail & Trobec's Bar & Grill. Jeff Blenkush made a motion to approve renewal of liquor licenses for Howie's Corner Bar, The Rusty Nail & Trobec's Bar & Grill upon receipt of insurance. Tom Vouk seconded the motion. Motion carried.

The July meeting will still take place on July 2, 2014 at its regular time. The Mayor will not be in attendance.

ADJOURNMENT: There being no further business, Jeff Blenkush made a motion to adjourn. Rusty Paggen seconded the motion. Motion carried.

TIME: 8:06 p.m.

Respectfully submitted,

Cris M. Davis
City Clerk

Cindy Vandulke
Mayor