



St. Stephen City Council Agenda – September 3, 2014

Call To Order: 7:00 p.m.

Pledge of Allegiance

Approval of Minutes from August Meeting & Budget Planning Meeting

Reading of Claims

Reading of Receipts

Treasurer's Report

Petitions, Requests and Communications

Jerry Hettwer, Knights of Columbus ~ Gambling Permit

St. Stephen Fire & Rescue

Emergency Management Report

Reports of Committees & Board

Road & Bridge

Park Board

Planning Commission

Sheriff's Report

Health Committee

Unfinished Business

New Business

Meeting Adjourned

2 6th Avenue SE
St. Stephen, MN
56375
320-251-0964

City Officials

Cindy VanderWeyst
Mayor

Jeff Blenkush
Council Member

Rusty Paggen
Council Member

Danita Traut
Council Member

Tom Vouk
Council Member

Dolores Supan
Treasurer

Cris Drais
City Clerk
[crisdrais@
midconetwork.com](mailto:crisdrais@midconetwork.com)

Website:
cityofststephen.com

This agenda has been prepared to provide information regarding an upcoming meeting of the St. Stephen City Council. This document does not claim to be complete and is subject to change at any time.

MINUTES
ST. STEPHEN CITY COUNCIL
September 3, 2014 – 7:00 P.M.

CALL TO ORDER: 7:00 P.M. PLEDGE OF ALLEGIANCE: All together.

MEMBERS PRESENT: Cindy VanderWeyst – Mayor, Jeff Blenkush, Rusty Paggen, Danita Traut and Thomas J. Vouk – Council, Dolores Supan-Treasurer, and Cris Drais-City Clerk

ABSENT: None.

MINUTES OF AUGUST 6TH & AUGUST 20TH MEETINGS: The meeting minutes from the August 6th Meeting were reviewed. Jeff Blenkush made a motion to approve the minutes. Rusty Paggen seconded the motion. Motion carried. The meeting minutes from the August 20th Meeting were reviewed. Danita Traut made a motion to approve the minutes. Rusty Paggen seconded the motion. Jeff Blenkush abstained. Motion carried.

READING OF THE BILLS: The Clerk presented the Claims. To date the Claims total: \$12,833.49. Additional Claims came on the day of the Council Meeting. The 3rd Quarter Council payroll will also be prepared. Jeff Blenkush made a motion to approve the Claims. Danita Traut seconded the motion. Motion carried.

READING OF RECEIPTS: Receipts for the month total: \$4,711.07. Two deposits were need to be confirmed as Fire Dept training reimbursements.

<u>TREASURER'S REPORT:</u>	Beginning Balance	\$885,318.45
	Add: August Deposits	\$4,711.07
	Less: August Checks	\$41,425.77
	New Checkbook Balance	\$848,603.75

Jeff Blenkush made a motion to approve the Treasurer's Report. Danita Traut seconded the motion. Motion carried.

PETITIONS, REQUESTS AND COMMUNICATIONS:

Jerry Hettwer, Knights of Columbus Gambling Permit: Jerry Hettwer, representing the Knights of Columbus requested a gambling permit for Sunday, October 26, 2014, for a BINGO and raffle event at the Church of St. Stephen Parish Hall. Jeff Blenkush made a motion to approve the one day gambling permit for the Knights of Columbus on Sunday, October 26, 2014. Danita Traut seconded the motion.

ST. STEPHEN FIRE & RESCUE: The Fire Department's training in September will be Emergency Vehicle Operations at the Highway Safety Center. This will be behind the wheel training. The contract and Fire Department ordinance are still be worked on by the City Attorney.

The Relief Association will host a breakfast on October 5th. Open House will be on October 11th. A gun raffle will take place on October 17th with a meat raffle. Tickets are \$20 each.

REPORTS OF BOARDS AND COMMITTEES:

1. **Road and Bridge:** Jerome Supan reported that Chuck Ertl did his 2nd cutting of the season. Jerry Hettwer discussed the APO and a study of Townline Road for improvements. Tony Omann and Rodger Bellinger will be plowing again this year.
2. **Park Board:** At the August meeting, a curfew sign was discussed, the budget was prepared for the Council Budget Meeting and discussion took place on replacing playground equipment. Kathy Monson shared that she was looking in to a Bernick Family Foundation grant.
3. **Planning Commission:** There was no meeting in August due to the State Primary.

SHERIFF'S REPORT: The report hasn't been received. The Sheriff was contacted regarding the issue of 4-wheelers around town and the age of the drivers.

HEALTH COMMITTEE: Nothing at this time.

UNFINISHED BUSINESS: The Budget Meeting will be during the December 3, 2014 meeting at 7:30 p.m. The topic of assisted living was brought up again. Discussion took place regarding one issue for a perspective builder, a sprinkler system.

NEW BUSINESS: Insurance: Tom Vouk made a motion to approve renewing the insurance from September 2014 to September 2015. Jeff Blenkush seconded the motion. Danita Traut abstained. Motion carried.

Jeff Blenkush made a motion to sign the Liability Waiver stating that the City doesn't waive the monetary limits on municipal tort liability established by Minnesota Statutes Section 466.04. Tom Vouk seconded the motion. Danita Traut abstained. Motion carried.

ADJOURNMENT: There being no further business, Jeff Blenkush made a motion to adjourn. Rusty Paggen seconded the motion. Motion carried.

TIME: 7:39 p.m.

Respectfully submitted,

Cris M Drais
City Clerk

Cindy VandulDeyl
Mayor