

**City of St. Stephen**  
**Report a Code or Ordinance Violation**

To report a code or ordinance violation to the City of St. Stephen, please complete the following form. Anonymous complaints are not able to be processed, so please complete the entire form including your name, address, and daytime telephone number. A complainant's identity will be kept confidential in accordance to Minnesota Statute Chapter 13.44.

**Address where the alleged violation was observed:**

\_\_\_\_\_

**Please provide a detailed description of the alleged violation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Your contact information\*:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Signature: \_\_\_\_\_

*\* The City of St. Stephen collects your personal information on this form to help investigate the complaint. The data on this form will be used by the City Clerk or the person who is investigating the complaint on behalf of the City. Your name and personal information are classified as "confidential data" and will not be made public in accordance with Minn. Stat. § 13.44, subd. 1 and Minn. Stat. § 13.02, subd. 3.*

**If required, I give the City of St. Stephen permission to enter my property to conduct this investigation:**

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

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**This Section for City Use Only**

**Reviewed by:** \_\_\_\_\_

**Date Received/Method Received:** \_\_\_\_\_

**Action(s) Taken (include dates):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_